



Blessed Thomas Holford Catholic College

Recruitment Pack

**Second in Religious
Studies**

Required for September 2024
Salary: MPR/UPR + TLR 2A
(£3,214)



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May God's love be our guide 



Welcome to Blessed Thomas Holford Catholic College

Blessed Thomas Holford Catholic College is one of the best performing colleges in Trafford. Our most recent inspection by Shrewsbury Diocese rated us as an Outstanding Catholic college, and we celebrate high achieving GCSE and A-level results each year.

What makes Blessed Thomas Holford Catholic College shine is not only our bright and beautiful building but our commitment to the young people in our care, encouraging and inspiring every child to fulfil their God given potential and to flourish. We place as much emphasis on the pastoral care and faith development of the child as we do on academic excellence.

Our mission statement, *May God's Love Be Our Guide* encapsulates everything we do. We promote a love of learning through our quality first teaching. We are a fully inclusive community which recognises the worth of every individual and we encourage all our community to be Christ-like - being respectful, polite, kind and aspirational.

Could you be part of our team?

Thank you for taking an interest in our college and I look forward to welcoming you to our BTHCC family.

Mrs Clare Hogg
Headteacher

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Why work for Blessed Thomas Holford Catholic College

We are an 11-18 Catholic college with 1,600 students on roll, including 220 in the Sixth Form. GCSE and A level results have been consistently excellent over several years and we are determined to make ourselves an exceptional educational provider. Our college is highly popular with parents/carers, and we are oversubscribed every year.

We have high expectations of our students and of our staff – people matter in our college. We expect our staff to be models of excellence and demonstrate a strong moral core and a professional work ethic. Staff are valued and supported in their pursuit of professional development. In return, we expect total commitment to our strong Catholic ethos and a relentless pursuit of aspiration for our young people – we want them to do their best and be their best.

Every teaching post is an important one for the future of our college and the successful candidate will be somebody with a high work ethic and unstinting commitment to our children. We want somebody with a strong ambition to develop their own career but, above all they want to make a significant and long-lasting impression on the future lives of our students.

We offer:

- A supportive and committed college family
- A college with a desire to continuously improve
- Highly motivated and talented staff with a strong team ethic
- Ambitious and hardworking students
- Continuous professional development and formation
- Opportunity to teach A-level
- Amazing opportunities and adventures
- Regular opportunities to progress in your career



Job Description

Second in Religious Education (KS5)

Purpose of the Role:

To support the Head of RE in leading, managing and developing the department, maximising achievement, and progress in RE. To work alongside the Head of department and additional TLR holders to develop the Catholic life of the school.

Responsibilities:

Second in Department

- To lead the pupil achievement and progress in Key Stage 5.
- To assist the Head of Subject in leading, managing and developing the department including:
 - curriculum provision & development in accordance with exam specification
 - co-ordinating exam entries with exams officer
 - generate exam reports and liaise as appropriate with Head of Sixth Form
 - quality control systems
 - data management
 - communications
 - departmental resources
- To deliver INSET and CPD sessions as required
- To lead extra-curricular activities
- To deputise for the Head of department in their absence

Teaching

- To teach, pupils according to their educational needs, including the setting and marking of all class work and coursework carried out by pupils
- To assess, record and report on the attendance, progress, development and attainment of pupils and to keep such records as are required.
- To provide, or contribute to, oral and written assessments, reports and references relating to individual pupils and groups of pupils.
- To ensure a high quality learning experience for pupils.
- To prepare and update subject materials.
- To use a variety of delivery methods that will stimulate learning appropriate to pupil needs and demands of the curriculum.



Job Description

- To maintain discipline in accordance with the School procedures, and to encourage good practice with regard to punctuality, behaviour, standards of work and home learning.
- To undertake assessment of pupils as requested by external examination bodies, curriculum areas and School procedures.
- To liaise with the SENCO and the form tutor over SEND pupils, modifying teaching accordingly.

Form Tutor

- To support pupils in all aspects of their School life and in preparation for their adult life
- To develop an understanding and knowledge of each pupil as an individual
- To enable pupils to play an active role in all aspects of the tutorial and PSHE programme
- To undertake administrative-related tasks

Duties

- To undertake duties before School and at break, on a rota basis.
- To play a full part in the life of the School, to support its mission and ethos

Health and Safety

- To support the Head of Subject in ensuring the departmental area is a safe environment, completing risk assessments and any other necessary health and safety documentation for direct reports

General

- To participate in the performance and development review process, taking personal responsibility for identification of learning, development and training opportunities in discussion with line manager
- To comply with individual responsibilities, in accordance with the role, for health & safety in the workplace

Person Specification

	Essential	Desirable
<p>As a professional, a classroom teacher will :</p> <ul style="list-style-type: none"> ·have a relevant degree ·have achieved qualified teacher status ·an ability to teach across relevant key stages ·have demonstrate a genuine interest and commitment to relevant subject area(s) ·have a clear view of what constitutes classroom leadership and demonstrate practice that is consistent with its objectives and ethos ·demonstrate a commitment to their own professional development ·be a role model for staff and students ·have relevant experience, success and interest in: <ul style="list-style-type: none"> o raising student achievement and implementing strategies and systems to support student progress o leading, managing and motivating o where appropriate, working with external agencies o efficient development and deployment of resources o providing challenge, support and accountability to ensure high standards 	<p>E</p> <p>E</p> <p>E</p> <p>E</p> <p>E</p> <p>E</p> <p>E</p> <p>ALL E</p>	<p>D</p>
<p>Personal Attributes:</p> <ul style="list-style-type: none"> ·Highly motivated and clear thinking ·Resilient ·Committed to equality of opportunity ·Able to manage time effectively, work under pressure and meet deadlines ·Hard working, flexible and willing to learn ·A strong 'presence' around college ·An excellent communicator ·Inspirational and supportive ·Able to provide challenge ·Confident and effective when working with students, staff and other stakeholders ·Able to work within a team ·Able to demonstrate a commitment to college policies ·Excellent in terms of attendance and punctuality 	<p>ALL E</p>	

Application Process



Applying for the role

Please download the following forms and guidance at the bottom the vacancies page on the website;

Teacher Application Form

Application Forms and GDPR Guidance

Recruitment Monitoring Form

Rehabilitation of Offenders



Where do I send my forms once complete?

Completed application forms should be sent to: recruitment@bthcc.org



Timescale

Closing date for applications is: 9.00 am on the 20th May 2024

Interviews will be held: 23rd May 2024

"Our school is committed to safeguarding and promoting the welfare of children and young people and we expect all staff and volunteers to share this commitment. In line with Keeping Children Safe in Education (KCSIE) online/social media checks may be undertaken for shortlisted applicants. An enhanced Disclosure and Barring Service (DBS) disclosure will be sought, along with other relevant pre-employment clearances, for the successful applicant."



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